



St. Scholastica Monastery
A Community of Benedictine Sisters in Fort Smith, AR

PERMISSION FOR PHOTOGRAPHY OF ST. SCHOLASTICA MONASTERY PRIVATE PROPERTY

St. Scholastica Monastery is a community of Benedictine Sisters in Fort Smith, Arkansas. Our beginnings in Arkansas started with Benedictine Sisters who migrated south in 1878 from Ferdinand, Indiana, to plant the seeds needed to grow and nurture a motherhouse. We have served the local community and the surrounding states for almost two centuries over 140 years.

Please call 479-783-4147 to make an appointment for a tour of the monastery or to check in to walk the grounds, tread the labyrinth, or visit the grottoes.

AS PRIVATE PROPERTY AND AS A PRIVATE RESIDENCE, WE HAVE RESTRICTIONS ON PHOTOGRAPHIC USE SO THAT WE CAN SAFEGUARD BOTH THE PRIVATE NATURE OF THE PROPERTY ITSELF, IT'S OWNERS AND THE USAGE OF IMAGES OF VARIOUS ASPECTS OF THE BUILDINGS AND GROUNDS.

(If you are wanting to use an aerial drone for images, please make sure you make that known in advance, so we can advise you of the property boundaries to protect the rights to privacy of surrounding private property owners.)

For good and valuable consideration herein acknowledged as received, the undersigned, being the legal owner of, or having the right to legally contract to permit the taking and use of photographs of, certain property designated as St. Scholastica Monastery located at 1315 South Albert Pike Ave., Fort Smith, Arkansas 72903, does grant to

_____ ("Photographer / Videographer"), permission to photograph / shoot video on the above listed private property on the date of _____ (day of the week) _____ (month) _____ (date) _____ (year) from _____ (am) to _____ (pm)

In consideration for the access and permission granted, we have several stipulations:

That once images are fully edited and shared, submitted to any publications or uploaded on any social media platforms, a copy of the edited digital images be provided to us in their entirety via a file transfer site, Dropbox, storage drive or actual CD disk.

We also request that when images are submitted for publication, we are properly listed or 'tagged' as St. Scholastica Monastery.

For the above listed considerations, we grant you full access to the images taken on property to do with as you see fit for marketing, publication, promotion, website content, social media, etc.

IN AGREEMENT OF THE AFOREMENTIONED TERMS, PLEASE SIGN BELOW:

SIGNATURE of Photographer _____
 Photographer printed name _____
 Printed Name of Business / Company Name _____
 Address _____
 Phone _____ Email _____
 DATE _____

WITNESS'S SIGNATURE _____
 WITNESS (Print Name) _____

SIGNATURE of Property Owner _____
 Printed name of Property Owner and Company Name _____
 DATE _____

Thank you for your consideration & adherence to our Private Property Photography Release Policy

Sincerely,
 Sister Kimberly Prohaska, OSB, Prioress
 St. Scholastica Monastery
 1315 South Albert Pike Avenue
 Fort Smith, Arkansas 72903
 479-783-4147 monastery@stscho.org